

# Cigna PPO Process

*How to build a treatment plan for a patient with a Cigna PPO plan*

Your practice's Cigna PPO contracted rates should be submitted to your Treatment & Network Details Specialist to be configured into the system. Once configured, your contracted rates and In-Network Discount will automatically populate when building a treatment plan.

You will select applicable records and retention costs\* per Cigna's claim submission guides. These additional costs will be itemized on your claim forms.

*\*Please contact provider relations for EACH network to confirm allowable additional costs*

## Treatment Build Process

1

From the **Treatment Details** page, make your Treatment Selections in accordance with your recommended treatment plan.

Patient: [Charlie P. Cigna](#)

### Exam Details

Treatment Coordinator  
TC Demo Config

Doctor  
Dr. Configuration Doctor

Financially Responsible Person  
Charlie P. Cigna

Search Diagnosis Codes...

### Treatment Selection

Treatment Type

Dentition

Severity

Treatment Option

Treatment Tab Label  
New Treatment Plan

Treatment Length:  
Minimum 18 to Maximum 20 months

### Payment Summary

TREATMENT INVESTMENT	\$0.00
ESTIMATED INSURANCE BENEFIT	
Cigna	(\$0.00)
DISCOUNTS	(\$0.00)
<b>Patient Responsibility</b>	<b>\$0.00</b>

CONTINUE TO SLIDER

The maximum number of months will be used on claims and Cigna calculations

**2** Select applicable Additional Costs per carrier claim submission guidelines:

**1** After making your Treatment Selections, click **+ADD NEW** next to Treatment Fee

Treatment Fee [+ ADD NEW](#) [OPEN FEE DETAILS >](#)

Description	Include in Fee	Amount	Remove
Comprehensive Treatment		\$ 6,780.00	
Braces Fee		\$ 0.00	

**2 Select:**

- Adult or Adolescent Cigna Records
- Upper Arch Retention
- Lower Arch Retention

**Add Additional Costs**

Select all additional costs that apply to this treatment.

Buttons for selecting additional costs:

- Diagnostic Photos
- Panoramic Radiographic Image
- Cephalometric Radiographic Image
- Study Models/Digital Scan
- Cigna Records**
- Clear Aligners Lab Fee
- Lingual Brackets Fee
- Ceramic Brackets (not required for tre...)
- Appliance (not required for treatment ...)
- Upper Arch Retention**
- Lower Arch Retention**

**3** Click **CLOSE**



**3** **INCLUDE** all Records and Retention additional costs

Treatment Fee [+ ADD NEW](#)



Description	Include in Fee	Amount	Remove
Comprehensive Treatment		\$ 6,780.00	
Braces Fee		\$ 0.00	
Upper Arch Retention	<input checked="" type="checkbox"/> Include	\$ 265.00	
Lower Arch Retention	<input checked="" type="checkbox"/> Include	\$ 265.00	
Cigna PPO Records	<input checked="" type="checkbox"/> Include	\$ 237.00	

**4** (OPTIONAL) Select **OPEN FEE DETAILS** to review

Cigna (1 of 1)

### Treatment Fee Details

Treatment Fee

Description	Include in Fee	Amount	Procedure Code	Contracted Rate	Network Discount	Remove
✓ Treatment Total	<b>1</b> →	\$ 6,780.00		\$	\$ 2,677.00	
✓ Comprehensive		\$ 6,013.00	D8080 Q	<b>4</b>	\$ 2,599.00	
Monthly Payment	<b>2</b> →	\$ 4,509.75		\$ 2,560.00	\$ 1,949.75	
Appliance Placement		\$ 1,503.25		\$ 854.00	\$ 649.25	
✓ Retention		\$ 530.00		\$ 452.00	\$ 78.00	
Upper Arch Retention	<b>3</b> [	Included \$ 265.00	D8680 Q	\$		🗑️
Lower Arch Retention		Included \$ 265.00	D8680 Q			
✓ Records		\$ 237.00		\$ 248.00	\$ 0.00	
Cigna PPO Records		Included \$ 237.00	D8999 Q	\$		🗑️
Braces		\$ 0.00		Q	\$	
<b>Treatment Investment Total</b>		<b>\$ 6,780.00</b>				

1. Practice UCR total treatment cost
2. UCR treatment cost presented as total monthly payments and appliance placement amount, per Cigna’s payout structure
3. UCR Records and Retention which were selected and marked as included in total treatment cost
4. Cigna contracted rates that OrthoFi has on file from your practice

To **MAXIMIZE** your total in-network reimbursement, you may customize treatment plans with additional costs and/or redistribute the total fee between multiple procedure codes, **as long as it is compliant with your in-network agreements.**

*Practices are responsible for building treatment plans that are compliant with your in-network agreements.*

**5** Review the Payment Summary for accuracy then **Continue to Slider**