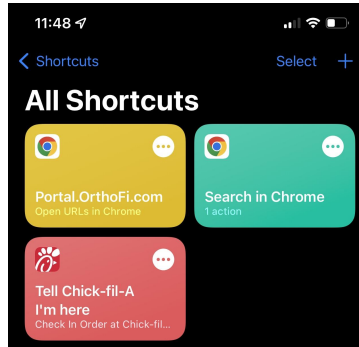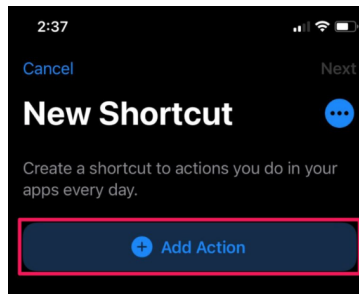# iPad Setup Instructions

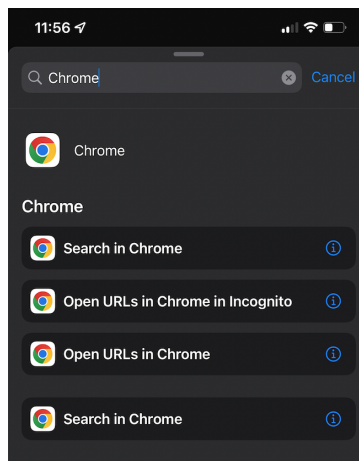## How to configure your iPad to use with OrthoFi.

1. Delete all apps OR move everything into one folder on a different page. This is to avoid patients opening other apps.
2. Download Google Chrome through the App Store.
3. Go to the Shortcuts app OR swipe down on your home screen and type in "Shortcuts." Click the plus sign in the top right corner.
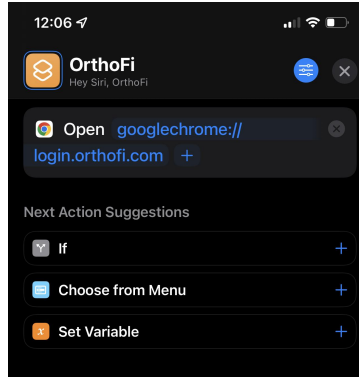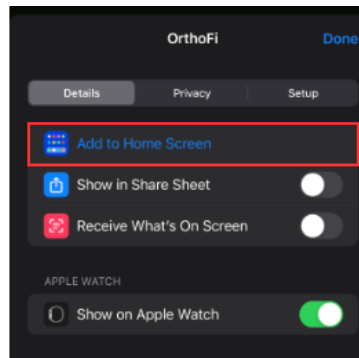

4. Click "Add Action."

5. Type "Chrome" into the search bar and select "Open URLs in Chrome."

6. Click on the box that says URL and type in: googlechrome://login.orthofi.com.

7. Click the blue circle with lines on the top right corner and select add to home screen.

8. Turn on Portrait Orientation Lock by swiping up from the bottom of the screen and clicking the lock icon with a circle arrow around it.
9. Configure Google Chrome.
   - Open Chrome > go to "portal.orthofi.com"
   - Bookmark the page by clicking the star icon to the right of the URL address bar
     - On the "Bookmark Added" pop up, change name to 'OrthoFi'
     - Hit "Done"
   - Click 3 dot menu to the right of the URL address bar > Bookmarks > Show Bookmarks Bar
   - Click 3 dot menu to the right of the URL address bar > More Tools > Create Shortcut
     - Label it 'OrthoFi'
     - Leave the box that says 'Open as window' <u>unchecked</u>
     - Use your finger to swipe up on bottom "shelf" (where the Chrome icon is) > locate OrthoFi icon > hold finger down on icon and select 'Pin to Shelf'
   - Click 3 dot menu to the right of the URL address bar > Settings
     - About Chrome
       - If this page indicates an update is available, please click to update
     - Autofill
       - Password Manager > toggle **off** 'offer to save passwords' AND 'auto sign-in'
       - Click back arrow within the settings page (next to Password Manager)
     - Payment Methods > toggle **off** 'save and fill payment methods' AND 'allow sites to check if you have payment methods saved'
       - Click back arrow within the settings page (next to Payment Methods)
     - Addresses and More > toggle **off** 'save and fill addresses'